



# CITY OF MODESTO

Community and Economic Development Department/Planning Division  
1010 Tenth Street, Suite 3300, P.O. Box 642  
Modesto, CA 95353  
(209) 577-5267 (209) 491-5798 FAX

## Administrative Approval Application

**Note:** In order for Applications to be deemed complete under Section 65943 of the Government Code, the following items must be provided:

1. Completed Administrative Approval Application
2. Development Plans as required by Submittal Requirements – <http://www.modestogov.com/development/forms>  
(Adopted February 27, 2007 by City Council Resolution No. 2007-154)
3. Appropriate Filing Fee - <http://www.modestogov.com/ced/forms/fees.asp>

### GENERAL REQUIREMENTS (Print or Type)

<b>** Property Owner:</b>		(staff use only)
Address:		File No.:
Home Telephone No.:	Work/Cell No.:	Related Files:
E-mail Address:	Fax No.:	
<b>** Applicant:</b>		Date:
Address:		Rec'd by:
Home Telephone No.:	Work/Cell No.:	Fees Paid:
E-Mail Address:	Fax No.:	Receipt No.:
<b>Applicant's Representative:</b>		
Address:		
Telephone No.:	Fax No.:	
E-Mail Address.:		

*\*\* Note: If the applicant is not the property owner, the property owner shall designate the applicant as the authorized agent to act on his or her behalf and both shall sign this application.*

### TYPE OF APPLICATION

- Administrative Approval of Revised Plans
  Lot Line Adjustment <sup>1</sup>
 Second-Story Addition <sup>2</sup>

<sup>1</sup> Refer to Lot Line Adjustment Submittal Requirements

<sup>2</sup> Refer to Second-Story Addition Submittal Requirements

### PROJECT DESCRIPTION (attach additional sheets if necessary)

Description and purpose of proposal:

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Address or Location of Property:

Assessor's Parcel Number(s):

Current Zoning: Proposed Zoning (if applicable):

Current General Plan Designation: Proposed General Plan Designation (if applicable):

Existing Use of Property:

Description of Surrounding Uses:

**AFFIDAVIT**

If property owner is a trust, partnership, LLC, the signature shall be a corporate officer. Attach additional sheets if necessary.

I, \_\_\_\_\_, hereby certify that I am the applicant in the foregoing application, that I have read the foregoing application and know the content thereof and state that the same is true and correct to the best of my knowledge.

\_\_\_\_\_  
Applicant (signature)

\_\_\_\_\_  
Applicant (print name)

I, \_\_\_\_\_, hereby certify that I am the owner (if other than the applicant) of real property involved in this application, do hereby consent to the filing of this application. Attach separate sheets if multiple property owners.

\_\_\_\_\_  
Owner (signature)

\_\_\_\_\_  
Owner (print name)